



FEB News & Events

Oregon Federal Executive Board

Partnerships for a More Cost Effective Federal Government

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June 2004

Memorial Day, May 31st



Memorial Day, originally called Decoration Day, is a day of remembrance for those who have died in our nation's service. There are many stories as to its actual beginnings, with over two dozen cities and towns laying claim to being its birthplace. There is also evidence that organized women's groups in the South were caring for graves before the end of the Civil War. A hymn published in 1867, "Kneel Where Our Loves are Sleeping" by Nella L. Sweet, included the dedication "To The Ladies of the South who are Decorating the Graves of the Confederate Dead." Waterloo, N.Y. was officially declared the birthplace of Memorial Day by President Lyndon Johnson in 1966, but it is more likely that there were many separate beginnings. Every gathering of people to honor the war dead in the 1860's tapped into a fundamental human need. Each contributed honorably to the growing movement that culminated in the official proclamation in 1868. It is not important who was the first, what is important is that Memorial Day was established. Memorial Day is not about division. It is about reconciliation; it is about coming together to honor those who gave their all.

Memorial Day was officially proclaimed on May 5th, 1868 by General John Logan, national commander of the Grand Army of the Republic, in his General Order No. 11. It was first observed on May 30th, 1868, when flowers were placed on the graves of Union and Confederate soldiers at Arlington National Cemetery.

Willamette National Cemetery in Portland will hold their annual Memorial Day ceremony beginning at 10 a.m. sharp on Monday, May 31st. Guests are encouraged to arrive early due to limited parking. Brigadier General John W. Nicholson, Dept. of Veterans Affairs Under Secretary for Memorial Affairs, will be the keynote speaker. The federal government is also encouraging everyone to pause and recognize a National Moment of Remembrance, at 3:00 p.m. on Memorial Day.

In Brief . . .

- **Administrative Services Looks at "Developing the Workforce of the Future," June 9th**

With over 50% of the federal workforce eligible to retire in the next five years, federal agencies are all looking for creative solutions to recruit and train future leaders. All federal employees are invited to hear from three successful federal work force development programs:

1. Internal Revenue Service – Coaching Program: a unique program staffed by retired annuitants.
2. U. S. Army Corps of Engineers – Leadership Development Program: growing leaders from within.
3. Veterans Admin. Medical Center – Fellows Program: a current Fellow will share her thoughts.

The meeting will be held **June 9th, 8:30 - 10:00 a.m.** at the Green-Wyatt Federal Bldg., #272. Contact Mary at 503-326-3010 or mcecilia@pcez.com to register.

- **"Six Hats" Decision Training, June 9th & 10th**

Join Jack Ratcliffe, certified "Six Hats" trainer and Executive Director of the Philadelphia Federal Executive Board, as he leads you through a ground-breaking process that will help you more effectively solve problems, make decisions and think creatively. The six-dimensional method, already used by 3M, Motorola, British Airways and other high-performing

organizations, is ideal for managing meetings or efficiently moving forward on an initiative. One three-hour session will be held on **June 9th, 10:30 a.m. - 2:30 p.m.** (an hour for lunch is allocated), and another **June 10th, 12:30 - 3:30 p.m.** This training is FREE but space is limited. Go to www.oregon.feb.gov, download a registration form, include your name, contact info, name and date of the session, and send it to Mary at mcecilia@pcez.com or fax to 503-326-2070.

- **HUD Homebuying Information Fairs Available**

HUD wants to help federal employees learn more about programs that could assist them to become homeowners. They are seeking partner agencies to host a staff briefing and mini-information fair. A host's duties are the basic logistics: reserve a room, arrange for set-up, and spread the word. HUD does the rest.

HUD and other housing agency partners will provide a 45-60 minute lunch and learn session that will touch on the home buying process and the resources available in the Portland area. Qualifications vary by program and household size is a factor, but many staff at and below GS-9 or WG-11 may qualify for help. BLM is already hosting an event on June 15th at Robert Duncan Plaza. Other available dates include June 17, 22 or 24. To arrange a fair, contact Roberta Ando at 503-326-5100 or Roberta.Ando@hud.gov.

OFEB CALENDAR

June 2004

6/2, 2-4 p.m.	Shared Neutrals/ADR Committee
Monthly meeting of the OFEB's alternative dispute resolution services for federal, state and local governments. Location: Robert Duncan Plaza 333 SW 1st Ave., 10th Floor Portland, OR 97204	
6/3, 8:00-9:30 a.m.	OFEB Policy Committee Mtg.
Quarterly meeting of the governing body of the OFEB. Location: ODS Tower 601 SW 2nd Ave., Suite 1910 Portland, OR 97204	
6/9, 8:30-10:00 a.m.	Administrative Services Mtg.
Quarterly meeting of Administrative, Human Resources, IT and Contracting Officers. Location: Green-Wyatt Federal Bldg. 1220 SW 3rd Ave., Room 272 Portland, OR 97204	
6/9, 10:30 a.m.-2:30 p.m.	"Six Hats" Training
The six-dimensional decision-making method is ideal for managing meetings or moving forward on an initiative. The training is FREE but space is limited. Contact Mary Ceciliani at 503-326-3010 or mcecilia@pceez.com to register. This session is 3 hours, with 1 hour allowed for lunch. Location: Green-Wyatt Federal Bldg. 1220 SW 3rd Ave., Room 272 Portland, OR 97204	
6/10, 9 a.m.-12 noon	Emergency Prep/Oregon COOP Interagency Partnership
The quarterly meeting of the OFEB's Emergency Prep Committee will now precede each FEMA/GSA Oregon COOP Interagency Partnership meeting. Location: Robert Duncan Plaza 333 SW 1st Ave., 3rd Floor Portland, OR 97204	
6/10, 10:30 a.m.-12 noon	Minority Business Committee
Monthly meeting to enhance opportunities for minority and women-owned businesses to earn govt. contracts. Location: Port of Portland 121 NW Everett St. Portland, OR 97209	
6/10, 12:30 - 3:30 p.m.	"Six Hats" Training
(See above description). The training is FREE but space is limited. Contact Mary Ceciliani at 503-326-3010 or mcecilia@pceez.com to register. Location: Robert Duncan Plaza 333 SW 1st Ave., 3rd Floor Portland, OR 97204	



June 2004

FEDERAL AGENCY FOCUS

Agency Name: Department of Homeland Security, U.S. Customs & Border Protection
Director: James Y. Tong, Dir. of Field Operations
Address: 8337 NE Alderwood
Portland, OR 97238
Phone: 503-326-7625
E-mail: james.tongjr@dhs.gov
Web Page: www.cbp.gov
Service Area: Oregon, SW Washington, Southern Idaho, Alaska, Colorado & Wyoming.

Agency Purpose: The priority mission of Customs and Border Protection (CBP) is to prevent terrorists and terrorist weapons from entering the United States. This mission calls for improved security at America's borders and ports of entry as well as for extending our zone of security beyond our physical borders - so that American borders are the last line of defense, not the first.

CBP is also responsible for apprehending individuals attempting to enter the United States illegally, stemming the flow of illegal drugs and other contraband; protecting our agricultural and economic interests from harmful pests and diseases; protecting American businesses from theft of their intellectual property; and regulating and facilitating international trade, collecting import duties, and enforcing U.S. trade laws.

CBP became an official agency of the Dept. of Homeland Security on March 1, 2003, combining employees from the Department of Agriculture, the Immigration and Naturalization Service, the Border Patrol and the U.S. Customs Service. To accomplish its missions, CBP has a workforce of over 40,000 dedicated employees.

Local Programs: There are 20 Field Operations Offices across the country that provide centralized management oversight and operational assistance to 317 U.S. ports of entry. The Portland Field Operations office ensures the implementation of core CBP guidelines in its region as well as provides administrative support to the ports.

Ports of entry are responsible for daily port-specific operations. Port personnel are the face at the border for most cargo and visitors entering the United States. CBP enforces import/export laws and regulations, and conducts immigration policy and programs. Ports also perform agriculture inspections. The Port of Portland maintains operations in Oregon, Washington (south of Aberdeen) and the southern two-thirds of Idaho, including Boise. Port Director for this area is Mr. Steve Gilbert, at 503-326-2865, steve.a.gilbert@dhs.gov. Current projects include preparations for the inaugural Northwest Airlines PDX-Tokyo flights (June 10th & 11th) and work with the Coast Guard on joint risk assessment vessel targeting in Portland and Astoria. The Port of Portland CBP has also recently put in place a large mobile X-ray for seaport container screening.

COMMITTEE CORNERS

Policy Committee

Next Mtg.: June 3rd, 8:00-9:30 a.m., ODS Tower, 601 SW 2nd Ave., Suite 1910, Portland.

News: Agenda will include discussion of a summer planning retreat, an Administrative Services committee proposal and review of the May General Membership Meeting.

Administrative Services

Next Mtg.: June 9th, 8:30-10:00 a.m., Green-Wyatt, #272.

News: "Developing the Workforce of the Future," will feature an IRS coaching program, an Army Corps of Engineers Leadership Development program, and a current fellows program participant at the VA Medical Center. All HR and Administrative professionals are invited.

Combined Federal Campaign

Next Mtg.: June 16th, 10:30 a.m.-12 noon, Farm Service Agency, Tualatin.

News: The 2004 Leadership Team is surveying federal employees and campaign coordinators to help develop the theme and goals for the '04 campaign.

Emergency Preparedness

Next Mtg.: June 10th, 9-10 a.m., Duncan Plaza, 3rd Floor.

News: The Emergency Preparedness Committee will begin holding their quarterly meeting preceding each FEMA/GSA Oregon COOP Interagency Partnership meeting. The OCIP will be held from 10 a.m.-12 noon in the same room.

Employee Retention & Development

News: The OFEB offers the "Six Hats" Meeting Management model on June 9th & 10th (see article on pg. 1 or Calendar, pg. 2). Handouts from Professional Excellence 2004 (held May 19th) can be found at www.oregon.feb.gov.

Minority Business Opportunity

Next Mtg.: June 10th, 10:30 a.m.-12 noon, Port of Portland.

News: Continued planning for the 2004 MED Week Luncheon and Trade Fair, as well as discussion of other training options throughout the year.

Public Affairs

Next Mtg.: early Aug., 9:30-11:00 a.m., location TBA.

News: Potential panel discussion at local public relations agency Gard & Gerber in the works. A training session on dealing with stakeholders is tentatively planned for June 23rd or 24th, depending upon attendance response.

Shared Neutrals/ADR

Next Mtg.: June 3rd, 2-4 p.m., Duncan Plaza, 333 SW 1st Ave., 10th floor, Portland.

News: Topics will include a summary of the 2004 Annual Meeting and further refinement to the strategic plan.

OFEB Policy Committee Officers

OFEB Chair:

Cathy Callahan, National Labor Relations Board

Vice-Chair:

Jerry Lorang, Veterans Affairs Regional Office

At-Large Members:

Anne Badgley, Regional Ecosystems Office

Michael Campbell, Bureau of Land Management

Randy Crockett, Social Security Administration

Lucy Devenney, Willamette National Cemetery

Kathy Eaton, Bureau of Land Management

Janice Goodwin, Nat'l Agricultural Statistics Service

Bob Graham, Natural Resources Conservation Service

Harry T. Hall, Fed. Energy Regulatory Commission

Captain Paul Jewell, U.S. Coast Guard, Marine Safety

Lt. Col. Charles Markham, Army Corps of Engineers

Les Miller, Army Corps of Engineers

Lynda Stelzer, Bonneville Power Administration

Frank Williams, Indian Health Service

Committees & Chairs

Administrative Services

Kathy Eaton, Bureau of Land Mgmt., 503-808-6092

Lynda Stelzer, Bonneville Power Adm., 503-230-4966

Combined Federal Campaign

Jim Johnson, U.S. Postal Service, 503-294-2523

Emergency Preparedness

Les Miller, Army Corps of Engineers, 503-808-4400

Gail Dreckman, Bonneville Power Adm., 503-230-3778

Employee Retention & Development

Staffed by Ron Johnson & Jeff Sargent, 503-326-3030

Minority Business Opportunity Committee

Mary Witty, Small Business Admin., 503-326-5105

Rhonnda Edmiston, Port of Portland, 503-944-7587

Public Affairs

Michael Campbell, BLM, 503-808-6031

Shared Neutrals/Alternative Dispute Resolution

Fran Petersen, Bonneville Power Adm., 503-819-1087

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